

The British Society for Eighteenth Century Studies

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The British Society for Eighteenth Century Studies

Annual report of the executive committee for the year ended 30 November 2013

The Society

The British Society for Eighteenth Century Studies is an unincorporated society and is a registered charity, number 299756. A revised constitution was drafted by the Society and approved at an Annual General Meeting of the Society on 5 January 2011.

The officers

The officers of the Society during the year were:

President:	Professor Jeremy Gregory
Vice President:	Professor Matthew Grenby
Treasurer:	Professor Brycchan Carey
Administrative secretary:	Ms Sharon Young

The officers are elected at each Annual General Meeting and are eligible for re-election, except that the President shall not normally be eligible for re-election on more than two successive occasions.

Executive committee

The following individuals were members of the executive committee during the year:

President:	Professor Jeremy Gregory
Past President:	Professor Michael Burden
Vice President:	Professor Matthew Grenby
Treasurer:	Professor Brycchan Carey
Executive secretary:	Dr Sharon Young
Journal Editor:	Professor Matthew Grenby
Assistant Treasurer:	Dr Charlotte Roberts
Ordinary Members:	Professor Frank O’Gorman
	Professor Pamela Clemit
	Dr Corinna Wagner
	Dr Sharon Young
	Dr Debbie Welham
	Dr Daniel Cook
	Dr Matthew McCormack
	Ms Helen Williams
	Ms Emma Salgard Cuhna
	Dr Vicky Coltman
	Dr Kate Rumbold
	Dr Berta Joncus
	Dr Penny Pritchard
	Dr Emrys Jones
	Professor Penelope Corfield
	Professor Michele Cohen

The British Society for Eighteenth Century Studies

Annual report of the Executive committee for the year ended 30 November 2013 (continued)

Object of the Society

The object of the Society is the advancement of research, scholarship, and public education in particular by the promotion of study of the cultural history of the eighteenth century.

Principal activities

In furtherance of its objectives the Society engaged in the following main activities during the year:

- 1 Produced further volumes of its journal;
- 2 Held a conference at St Hugh's College, Oxford in January 2013;
- 3 Held a postgraduate and early-career scholars conference at the University Of Northumbria in July 2013;
- 4 Held full committee meetings and arranged for the 2014 conferences at Oxford and Venice.

The executive committee has had regard to the Charity Commission guidance on public benefit when considering its objectives.

Review of activities and financial position

The executive committee was pleased with the activities arranged and managed by the Society during the year which, in addition to our principal activities, included preparations to bid to host the 2019 International Congress on the Enlightenment and an expanded set of free, open-access online reviews, relaunched as 'BSECS Criticks'. In this financial year, the Society gave awards and prizes to the value of £4,250, a 39% increase on the previous year. The publishers of the journal, Wiley-Blackwell, receive all subscriptions and pay the society a lump sum for each issue of the journal and share of any future profits, an arrangement which is now well-established and successful.

The movement in funds for the year is set out in the statement of financial activities on page 5.

The Society's unrestricted reserves at 30 November 2013 amounted to £80,512 and restricted reserves were £12,124 making total reserves of £92,636.

Enquiries about the society should be addressed to the Administrative Secretary, Sharon Young, 19, Newlands, Pershore, Worcestershire, WR10 1BW.

The British Society for Eighteenth Century Studies

**Annual report of the Executive committee for the year ended 30 November 2013
(continued)**

Reserves policy

The executive committee ensures reserves are sufficient to meet the cost of our conferences and funding of the journal for 12 months.

The executive committee considers the financial position of the Society at 30 November 2013 to be satisfactory.

Professor Brycchan Carey

Honorary Treasurer

23 December 2013

The British Society for Eighteenth Century Studies

Independent examiner's report to the Executive committee of The British Society for Eighteenth Century Studies

I report on the financial statements of the Society for the year ended 30 November 2013 which are set out on pages 5 to 9.

Respective responsibilities of executive committee

The Society's executive committee is responsible for the preparation of the financial statements, and it considers that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as the executive committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Miss S M Robinson FCA FCIE DChA
on behalf of

Reeves & Co LLP

Chartered Accountants

Chatham Maritime

23 December 2013

The British Society for Eighteenth Century Studies

Statement of financial activities for the year ended 30 November 2013

	Unrestricted Funds £	Restricted Funds £	2013 Total £	2012 Total £
INCOMING RESOURCES				
<i>Incoming resources from charitable activities</i>				
Subscriptions received (note 5)	12,006	-	12,006	13,005
Surplus on Conference Account (note 4)	(4,169)	-	(4,169)	1,986
Sponsorship	1,000	-	1,000	1,300
Donations	350	100	450	2,175
<i>Incoming resources from generated funds</i>				
Bank interest	<u>1,236</u>	<u>184</u>	<u>1,420</u>	<u>1,392</u>
Total incoming resources	<u>10,423</u>	<u>284</u>	<u>10,707</u>	<u>19,858</u>
RESOURCES EXPENDED				
<i>Direct charitable expenditure</i>				
ISECS affiliation fees (notes 3 & 6)	606	-	606	661
Journal	312	-	312	140
Accountancy fees	810	-	810	786
I.T. Expenses	-	-	-	585
Bursaries	4,250	-	4,250	3,050
Sundry expenses (note 7)	<u>3,345</u>	<u>-</u>	<u>3,345</u>	<u>4,661</u>
Total resources expended	<u>9,323</u>	<u>-</u>	<u>9,323</u>	<u>9,883</u>
Net movement in funds for the year before transfers	1,100	284	1,384	9,975
Transfer between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds for the year after transfers	1,100	284	1,384	9,975
Fund balances 1 December 2012	<u>79,412</u>	<u>11,840</u>	<u>91,252</u>	<u>81,277</u>
Fund balances 30 November 2013	<u>80,512</u>	<u>12,124</u>	<u>92,636</u>	<u>91,252</u>

The British Society for Eighteenth Century Studies

Balance sheet As at 30 November 2013

	2013 £	2012 £
Current assets		
Cash at bank	111,635	113,624
Debtor – 2019 ISECS conference	960	527
Other debtors	<u>10,569</u>	<u>1,016</u>
	<u>123,164</u>	<u>115,167</u>
Current liabilities		
Creditors and accruals	1,416	1,392
Deferred income (note 2)	<u>29,112</u>	<u>22,523</u>
	<u>30,528</u>	<u>23,915</u>
Net current assets	<u>92,636</u>	<u>91,252</u>
Funds		
Restricted funds		
Mason Lecture	5,159	5,080
Prizes and Awards Fund	<u>6,965</u>	<u>6,760</u>
	12,124	11,840
Unrestricted fund	<u>80,512</u>	<u>79,412</u>
	<u>92,636</u>	<u>91,252</u>

On behalf of the executive committee I approve these financial statements and confirm that I have made available all relevant records and information for their preparation.

Professor Brycchan Carey
Honorary Treasurer

23 December 2013

The British Society for Eighteenth Century Studies

Notes to the financial statement for the year ended 30 November 2013

1) Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by Charities.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objectives of the Charity. Restricted funds comprise the Mason Lecture Fund and the Prizes and Awards Fund.

Incoming resources

Subscriptions are credited to the statement of financial activities in the year in which they are received.

Income received in respect of conferences is credited to the statement of financial activities in the year in which the conference takes place. The net income from conferences is included in income.

Resources expended

Resources expended are recorded on an accruals basis. The net cost of the conference is included in expenditure.

2) Conference fund (deferred income)

	2013	2012
	£	£
January 2014 Conference in Oxford		
Conference fees received in advance	<u>29,112</u>	<u>22,523</u>

3) ISECS affiliation fees

	2013	2012
	£	£
Paid in the year	606	611
Less: Creditor at 1 December 2012	<u>(600)</u>	<u>(550)</u>
	6	61
Add: Creditor at 30 November 2013	<u>600</u>	<u>600</u>
Charge for year per statement of financial activities	<u>606</u>	<u>661</u>

The British Society of Eighteenth Century Studies

Notes to the financial statements for the year ended 30 November 2013 (continued)

4) Conference account

	2013 £	2012 £
Fees - Conference 2013	36,560	47,263
- Post graduate conference	391	2,111
Expenses - Conference 2013	(38,705)	(45,206)
- Post graduate conference	<u>(2,415)</u>	<u>(2,182)</u>
(Deficit)/surplus taken to statement of financial activities	<u>(4,169)</u>	<u>1,986</u>

5) Subscriptions income

	2013 £	2012 £
Subscriptions received directly	-	1,019
Share of subscriptions received by Wiley-Blackwell (15% of £80,039)	<u>12,006</u>	<u>11,986</u>
Net subscription income	<u>12,006</u>	<u>13,005</u>

6) ISECS affiliation fees

A creditor of £600 has been included in respect of the estimated outstanding affiliation fees due to ISECS for 2013, which will be paid in 2013.

7) Sundry expenses

Sundry expenses per the statement of financial activities consist primarily of committee meeting expenses and the reimbursement of the committee members' travelling/administrative expenses incurred in representing the Society.

During the year no committee members received any remuneration (2012: Nil).

Expenses of £1,326 (2012: £1,130) were reimbursed to 3 (2012: 4) officers of the society.

The Charity has no employees.

The British Society of Eighteenth Century Studies

Notes to the financial statements for the year ended 30 November 2013 (continued)

8) Analysis of net assets between funds

	Restricted Funds	Unrestricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£	£
Current assets	12,124	111,040	123,164	115,167
Creditors due within one year	<u>-</u>	<u>(30,528)</u>	<u>(30,528)</u>	<u>(23,915)</u>
	<u>12,124</u>	<u>80,512</u>	<u>92,636</u>	<u>91,252</u>

Charity Number: 299756

The British Society for Eighteenth Century Studies

**Financial statements
For the year ended 30 November 2013**