

# The British Society for Eighteenth Century Studies

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## **The British Society for Eighteenth Century Studies**

**Annual report of the Executive committee for the year ended 30 November 2001**

### **The Society**

The British Society for Eighteenth Century Studies is an unincorporated society and is a registered charity, number 299756. A formal constitution was drafted by the Society and approved at an Annual General Meeting of the Society on 4 January 1989.

### **The officers**

The officers of the Society during the year were:

President:	Professor Janet Todd
Vice President:	Professor Derek Hughes
Secretary:	Dr Mark Ledbury
Treasurer:	Dr Brian Norman

### **Executive committee**

The following individuals were members of the executive committee during the year:

President:	Professor Janet Todd
Past President:	Professor Brean Hammond
Vice President:	Professor Derek Hughes
Hon Secretary:	Dr Mark Ledbury
Hon Treasurer:	Dr Brian Norman
Journal Editor:	Professor John Dunkley
Bulletin Editor:	Dr Glynis Ridley
Ordinary Members:	Dr Valerie Rumbold Dr Sebastian Mitchell Dr Paulina Kewes Mr Stephen Gregg Dr Mary Waldron Ms Kimberly Chrisman

## **The British Society for Eighteenth Century Studies**

**Annual report of the Executive committee for the year ended 30 November 2001  
(continued)**

### **Object of the Society**

The object of the Society is the advancement of public education in particular by the promotion of study of the cultural history of the eighteenth century.

### **Principal activities**

In furtherance of its objectives the Society engaged in the following main activities during the year:

- 1 Completed the production of volumes 24.1 and 24.2 of its journal;
- 2 Produced and distributed a bulletin;
- 3 Held a conference at Oxford;
- 4 Held full committee meetings in March and September and arranged for the 2002 conference at Cambridge.

### **Review of activities and financial position**

The executive committee were pleased with the activities arranged and managed by the Society during the year.

The surplus for the year is set out in the statement of financial activities on page 4.

The executive committee consider the financial position of the Society at 30 November 2001 to be satisfactory.

## **The British Society for Eighteenth Century Studies**

### **Independent examiner's report to the Executive committee of The British Society for Eighteenth Century Studies**

We report on the financial statements of the Society for the year ended 30 November 2001 which are set out on pages 4 to 8.

#### **Respective responsibilities of executive committee**

As the Society's executive committee you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is our responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as the executive committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an opinion on the view given by the financial statements.

#### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

**Reeves & Neylan**  
Chartered Accountants  
Chatham Maritime

20 December 2001

## The British Society for Eighteenth Century Studies

### Statement of financial activities for the year ended 30 November 2001

	Unrestricted Funds £	Restricted Funds £	2001 Total £	2000 Total £
<b>Income</b>				
Subscriptions received (less bank charges)	8,327	-	8,327	8,696
Deposit account interest	2,516	196	2,712	2,336
Surplus on Conference account (schedule 3)	8,475	-	8,475	473
	19,318	196	19,514	11,505
<b>Direct charitable expenditure</b>				
Affiliation fees (schedule 1)	525	-	525	475
Journal/bulletin (schedule 2)	9,281	-	9,281	7,202
Postage and telephone	103	-	103	797
Accountancy fees	511	-	511	494
Sundry expenses	2,331	-	2,331	1,607
	12,751	-	12,751	10,575
<b>Net movements in funds</b>	6,567	196	6,763	930
Fund balances 1 December 2000	55,003	3,156	58,159	57,229
<b>Fund balances 30 November 2001</b>	61,570	3,352	64,922	58,159

## The British Society for Eighteenth Century Studies

### Balance sheet As at 30 November 2001

	2001 £	2000 £
<b>Current assets</b>		
Deposit account	60,086	58,005
Current account	20,300	17,298
Building society account	3,351	3,156
Accrued income – bank interest	448	426
Prepayments	2,759	1000
	86,944	79,885
<b>Current liabilities</b>		
Creditors and accruals	6,061	6,095
Deferred income	15,961	15,631
	22,022	21,726
<b>Net current assets</b>	64,922	58,159
<b>Funds</b>		
Restricted fund – Mason lecture	3,352	3,156
Unrestricted fund	61,570	55,003
	64,922	58,159

On behalf of the executive committee I approve these financial statements and confirm that I have made available all relevant records and information for their preparation.

**Dr Brian Norman**  
Honorary Treasurer

20 December 2001

# The British Society for Eighteenth Century Studies

## Notes to the financial statement for the year ended 30 November 2001

### 1) Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by charities.

#### Income

Subscriptions are credited to the statement of financial activities in the year in which they are received.

Income received in respect of lectures or conferences is credited to the statement of financial activities in the year in which the lecture or conference takes place.

2) Conference fund	2001 £	2000 £
<b>January 2001 conference in Oxford</b>		
Conference fees received	29,838	12,628
<b>Less:</b> Deposit paid and expenses incurred	(21,363)	(12,155)
	<hr/>	<hr/>
Total taken to statement of financial activities	8,475	473
	<hr/> <hr/>	<hr/> <hr/>
<b>January 2002 conference in Cambridge</b>		
Conference fees received	15,961	15,631
<b>Less:</b> Deposit paid and expenses incurred	(2,759)	(1,000)
	<hr/>	<hr/>
Total taken to balance sheet	13,202	14,631
	<hr/> <hr/>	<hr/> <hr/>

## The British Society of Eighteenth Century Studies

### Notes to the financial statements for the year ended 30 November 2001 (continued)

<b>Schedule 1</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
<b>ISECS affiliation fees</b>		
Paid in the year	500	500
<b>Less:</b> Provision at 1 December 2000	(525)	(550)
	—	—
	(25)	(50)
<b>Add:</b> Provision at 30 November 2001	550	525
	—	—
Charge for year per statement of financial activities	525	475
	—	—
	—	—
<b>Schedule 2</b>		
	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
<b>Journal</b>		
BJECS 24.1		
Paid in the year	9,231	4,792
<b>Less:</b> Provision at 1 December 2000	(4,500)	(2,200)
	—	—
	4,731	2,592
BJECS 24.2		
<b>Add:</b> Provision at 30 November 2001	5,000	4,500
	—	—
Net cost of journal for the year	9,731	7,092
	—	—
	—	—



## The British Society of Eighteenth Century Studies

### Notes to the financial statements for the year ended 30 November 2001 (continued)

<b>Schedule 2 (continued)</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
<b>Bulletin</b>		
Paid in the year	-	100
<b>Less:</b> Provision at 1 December 2000	(450)	(450)
	<hr/>	<hr/>
	(450)	340
<b>Add:</b> Provision at 30 November 2001	-	450
	<hr/>	<hr/>
Net cost of bulletin for the year	(450)	110
	<hr/> <hr/>	<hr/> <hr/>
<b>Net cost of journal and bulletin for the year</b>	<b>9,281</b>	<b>7,202</b>
	<hr/> <hr/>	<hr/> <hr/>

<b>Schedule 3</b>	<b>2001</b>	<b>2000</b>
	<b>£</b>	<b>£</b>
<b>Conference account – Oxford</b>		
Fees	29,838	12,628
Expenses	(21,363)	(12,155)
	<hr/>	<hr/>
Net cost per note 2	8,475	473
	<hr/> <hr/>	<hr/> <hr/>

#### **Schedule 4**

##### **ISECS affiliation fees**

A provision of £550 has been made in respect of the outstanding affiliation fees due to ISECS for 2001.

##### **Journal**

A provision of £5,000 has been made in respect of the production and mailing cost of volume 24.2 of the journal.

##### **Sundry expenses**

Sundry expenses per the statement of financial activities consist primarily of committee meeting expenses and the reimbursement of the committee members' travelling expenses incurred in representing the Society.

# **The British Society for Eighteenth Century Studies**

**Financial statements  
For the year ended 30 November 2001**