

The British Society for Eighteenth Century Studies

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The British Society for Eighteenth Century Studies

Annual report of the Executive committee for the year ended 30 November 2005

The Society

The British Society for Eighteenth Century Studies is an unincorporated society and is a registered charity, number 299756. A revised constitution was drafted by the Society and approved at an Annual General Meeting of the Society on 7 January 2005.

The officers

The officers of the Society during the year were:

President:	Professor Frank O’Gorman
Vice President:	Professor John Dunkley
Treasurer:	Dr Brian Norman
Administrative secretary:	Dr Gavin Budge

The officers are elected at each Annual General Meeting and are eligible for re-election, except that the President shall not normally be eligible for re-election on more than two successive occasions.

Executive committee

The following individuals were members of the executive committee during the year:

President:	Professor Frank O’Gorman
Past President:	Professor Derek Hughes
Vice President:	Professor John Dunkley
Treasurer:	Dr Brian Norman
Administrative secretary:	Dr Gavin Budge
Membership secretary:	Dr Gary Day
Journal Editor:	Dr Chris Mounsey
Bulletin Editor:	Dr Michael Burden
Ordinary Members:	Dr Matthew Grenby Professor Philip Smallwood Professor Diana Donald Professor Penelope Corfield Professor Tim Hitchcock Dr Brycchan Carey Ildiko Csengei

The British Society for Eighteenth Century Studies

**Annual report of the Executive committee for the year ended 30 November 2005
(continued)**

Object of the Society

The object of the Society is the advancement of research, scholarship, and public education in particular by the promotion of study of the cultural history of the eighteenth century.

Principal activities

In furtherance of its objectives the Society engaged in the following main activities during the year:

- 1 Completed the production of volumes 28.1 and 28.2 of its journal;
- 2 Held a conference at Oxford;
- 3 Held full committee meetings in March and October and arranged for the 2006 conference at Oxford.

Review of activities and financial position

The executive committee were pleased with the activities arranged and managed by the Society during the year.

The surplus for the year is set out in the statement of financial activities on page 4.

The Society's unrestricted reserves at 30 November 2005 amounted to £76,103 and restricted reserves were £3,951 making total reserves of £80,054.

The executive committee consider the financial position of the Society at 30 November 2005 to be satisfactory.

Dr Brian Norman
Honorary Treasurer

22 December 2005

The British Society for Eighteenth Century Studies

Independent examiner's report to the Executive committee of The British Society for Eighteenth Century Studies

I report on the financial statements of the Society for the year ended 30 November 2005 which are set out on pages 4 to 8.

Respective responsibilities of executive committee

As the Society's executive committee you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as the executive committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Miss S M Robinson
on behalf of
Reeves & Neylan
Chartered Accountants
Chatham Maritime

22 December 2005

The British Society for Eighteenth Century Studies

Statement of financial activities for the year ended 30 November 2005

	Unrestricted Funds £	Restricted Funds £	2005 Total £	2004 Total £
Income				
Subscriptions received	12,536	-	12,536	11,540
Less: Bank charges	<u>(463)</u>	<u>-</u>	<u>(463)</u>	<u>(757)</u>
	12,073	-	12,073	10,783
Deposit account interest	2,204	159	2,363	2,253
Surplus on Conference account (schedule 3)	2,594	-	2,594	16,449
	<u>16,871</u>	<u>159</u>	<u>17,030</u>	<u>29,485</u>
Direct charitable expenditure				
Affiliation fees (schedule 1)	665	-	665	615
Journal/bulletin (schedule 2)	11,827	-	11,827	12,190
Postage and telephone	418	-	418	106
Accountancy fees	588	-	588	570
I T expenses	3,032	-	3,032	4,760
Sundry expenses	1,535	-	1,535	1,025
Travel to Los Angeles and Lisbon conferences	-	-	-	887
Memorial exhibition catalogue	-	-	-	250
	<u>18,065</u>	<u>-</u>	<u>18,065</u>	<u>20,403</u>
Net movements in funds	(1,194)	159	(1,035)	9,082
Fund balances 1 December 2004	<u>77,297</u>	<u>3,792</u>	<u>81,089</u>	<u>72,007</u>
Fund balances 30 November 2005	<u><u>76,103</u></u>	<u><u>3,951</u></u>	<u><u>80,054</u></u>	<u><u>81,089</u></u>

The British Society for Eighteenth Century Studies

Balance sheet As at 30 November 2005

	2005 £	2004 £
Current assets		
Deposit account	79,900	86,600
Current account	29,155	20,606
Building society account	3,951	3,639
Other debtors	499	748
	<u>113,505</u>	<u>111,593</u>
Current liabilities		
Creditors and accruals	6,300	6,490
Deferred income (note 2)	27,151	24,014
	<u>33,451</u>	<u>30,504</u>
Net current assets	<u>80,054</u>	<u>81,089</u>
Funds		
Restricted fund – Mason lecture	3,951	3,792
Unrestricted fund	76,103	77,297
	<u>80,054</u>	<u>81,089</u>

On behalf of the executive committee I approve these financial statements and confirm that I have made available all relevant records and information for their preparation.

Dr Brian Norman
Honorary Treasurer

22 December 2005

The British Society for Eighteenth Century Studies

Notes to the financial statement for the year ended 30 November 2005

1) Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by charities.

Income

Subscriptions are credited to the statement of financial activities in the year in which they are received.

Income received in respect of conferences is credited to the statement of financial activities in the year in which the conference takes place.

2) Conference fund (deferred income)	2005 £	2004 £
January 2006 conference in Oxford		
Conference fees received	29,031	24,607
Less: Expenses incurred	(1,880)	(593)
	<hr/>	<hr/>
Total taken to balance sheet	27,151	24,014
	<hr/> <hr/>	<hr/> <hr/>

The British Society of Eighteenth Century Studies

Notes to the financial statements for the year ended 30 November 2005 (continued)

Schedule 1	2005	2004
	£	£
ISECS affiliation fees		
Paid in the year	715	715
Less: Creditor at 1 December 2004	(800)	(900)
	—	—
	(85)	(185)
Add: Creditor at 30 November 2005	750	800
	—	—
Charge for year per statement of financial activities	665	615
	—	—
	—	—
Schedule 2		
	2005	2004
	£	£
Journal		
<u>BJECS 28.1</u>		
Paid in the year	11,083	11,868
Less: Creditor at 1 December 2004	(5,120)	(5,580)
	—	—
	5,963	6,288
<u>BJECS 28.2</u>		
Add: Creditor at 30 November 2005	4,962	5,120
	—	—
Net cost of journal for the year	10,925	11,408
	—	—
	—	—

The British Society of Eighteenth Century Studies

Notes to the financial statements for the year ended 30 November 2005 (continued)

Schedule 2 (continued)	2005	2004
	£	£
Bulletin		
Paid in the year	902	782
Less: Creditor at 1 December 2004	-	-
	<hr/>	<hr/>
	-	-
Add: Creditor at 30 November 2005	-	-
	<hr/>	<hr/>
Net cost of bulletin for the year	902	782
	<hr/>	<hr/>
Net cost of journal and bulletin for the year	11,827	12,190
	<hr/>	<hr/>

Schedule 3	2005	2004
	£	£
Conference account – Oxford 2005		
Fees	32,050	47,161
Expenses	(29,456)	(30,712)
	<hr/>	<hr/>
Surplus/(deficit) taken to statement of financial activities	2,594	16,449
	<hr/>	<hr/>

Schedule 4

ISECS affiliation fees

A creditor of £750 has been included in respect of the outstanding affiliation fees due to ISECS for 2005, which will be paid in 2006.

Journal

A creditor of £4,962 has been included in respect of the production and mailing cost of volume 28.2 of the journal.

Sundry expenses

Sundry expenses per the statement of financial activities consist primarily of committee meeting expenses and the reimbursement of the committee members' travelling/administrative expenses incurred in representing the Society.

The British Society for Eighteenth Century Studies

**Financial statements
For the year ended 30 November 2005**